

Corporate Business Scrutiny Committee DRAFT work programme 2014/15

meeting	date	topic	NOTES	Next Exec
2014/15	Civic Year			
1 in 14/15	27 May 2014 NOTE new date	<ul style="list-style-type: none"> • Work Programme 2014/15 • EH Customer Services' Strategy • Data protection one-year action plan – progress and closure report • East Herts Improvement Plan monitoring report (final) • 2013/14 Performance Indicator Outturns • Service Plan Oct 2013 – March 2014 monitoring 	<i>the Healthcheck will be attached as a ERP</i>	3 June 2014 1 July 2014
2 in 14/15	08 July 2014	<ul style="list-style-type: none"> • Work programme • Comments, Compliments and Complaints (3Cs) 2013/14 review • Data Protection (Information Security) action plan – annual governance report • Shared Service for Revenues and Benefits – two years on. 	NEW REQUEST	5 Aug 2014

Essential Reference Paper 'B'

3 in 14/15	26 Aug 2014	<ul style="list-style-type: none"> • Annual Governance Statement 2013/14 and action plan 2014/15 • Healthcheck through to June 2014 • Work programme • Corporate Annual Report 2013/14 • 4 year Corporate Strategic Plan (2015/16 to 2018/19) • Medium Term financial strategy (2015/16 to 2018/19) 		2 Sept 2014 7 Oct 2014
4 in 14/15	21 Oct 2014	<ul style="list-style-type: none"> • ? • ? • Work programme 	<i>Meeting likely to be cancelled in favour of a conversation café style BUDGET training event later in the year.</i>	4 Nov 2014
5 in 14/15	25 Nov 2014	<ul style="list-style-type: none"> • This meeting will have a training item on the agenda: <i>Finance and Decision making - questions to ask when considering the 'business case'</i> • Partnership register – risk monitoring • Service Plan April 2014 – 		2 Dec 2014

Essential Reference Paper 'B'

		<p>Sept 2014 monitoring</p> <ul style="list-style-type: none"> • Healthcheck through to Sept 2014 • Work programme 		
6 in 14/15 JOINT	20 Jan 2015	<p>BUDGET</p> <ul style="list-style-type: none"> • <i>Capital Programme 2014/15 (Revised) to 2017/18</i> • <i>Fees and Charges 2015/16</i> • <i>Revenue Estimates, Services – 2014/15 Probable, 2015/16 Estimate</i> • <i>Consolidated Budget report 2015/16 and Medium Term Financial Plan</i> 		3 Feb 2015
7 in 14/15 JOINT	10 Feb 2015	<ul style="list-style-type: none"> • 2015/16 Service Plans • 2014/15 Estimates and 2015/16 Future targets 		3 Mar 2015
8 in 14/15	17 Mar 2015	<ul style="list-style-type: none"> • <i>vacancy</i> • <i>vacancy</i> • Healthcheck through to Jan 2015 • Work programme – planning for 2015/16 		2 June 2015 TBC

The four principles of good public scrutiny:

- *provides 'critical friend' challenge to executive policy-makers and decision-makers*
- *enables the voice and concerns of the public and its communities*
- *is carried out by 'independent-minded governors' who lead and own the scrutiny role*
- *drives improvement in public services*

**Corporate
Business
Scrutiny**

1. To develop policy options and to review and scrutinise the policies of the Council relating to Communications, Corporate Performance and Risk Management, Local Strategic Partnership, Customer Service, Finance, Information and Communications Technology, Democratic Services, Member Support, Facilities Management, Asset Management, Legal, Revenues and Procurement.
2. To consider the budget setting proposals and strategies of the Council.
3. To make recommendations to the Executive on matters within the remit of the Committee.
4. To take evidence from interested groups and individuals and make recommendations to the Executive and Council for policy change on matters within the remit of the Committee.
5. To consider issues referred by the Executive, including modifications to the Constitution, or members of the Committee and where the views of outsiders may contribute, take evidence and report to the Executive and Council on matters within the remit of the Committee.
6. To consider any item referred to the Committee by any Member of the Council who is not a member of this Committee and decide whether that item should be pursued on matters within the remit of the Committee.
7. To appoint annually Standing Panels as may be determined, which shall be given a brief to consider a specified service area relating to matters within the remit of the Committee and

	<p>report back to the Committee on a regular basis as determined by the Committee.</p> <p>8. To consider, should it choose to do so, any item within the remit of the Committee to be considered by the Executive (except items of urgent business). The relevant report to the Executive shall consider any report and recommendations on the item submitted by the Scrutiny Committee.</p>
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